



**Department of Energy**  
**National Nuclear Security Administration**  
 Washington, DC 20585



MEMORANDUM FOR THE ADMINISTRATOR

FROM: CYNTHIA A. LERSTEN CYNTHIA LERSTEN  
 DIRECTOR  
 OFFICE OF POLICY & STRATEGIC PLANNING  
 Michael A. Thompson  
 MICHAEL A. THOMPSON Thompson  
 PRINCIPAL ASSISTANT DEPUTY ADMINISTRATOR  
 FOR STOCKPILE SUSTAINMENT

Digitally signed by  
 CYNTHIA LERSTEN  
 Date: 2022.05.04  
 08:56:37 -04'00'

Digitally signed by  
 Michael A. Thompson  
 Date: 2022.04.28  
 19:47:37 -04'00'

SUBJECT: ACTION: Cancel National Nuclear Security Administration (NNSA) Business Operating Procedure (BOP) 452.3, *Business and Operating Policy for the Conduct of the Annual Assessment of the National Nuclear Stockpile*

**ISSUE:** Approve cancelling BOP 452.3 as it is a duplicative reporting process.

**BACKGROUND:** NNSA Administrator Linton Brooks signed and issued BOP 452.3 in July 2005. The BOP provides business and operating guidance for NNSA to execute joint Department of Energy and Department of Defense responsibilities for the Annual Stockpile Assessment Process. BOP 452.3 was established under the previous business practices contained within NNSA Supplemental Directive (SD) 452.3-1, *Defense Programs Business Requirements and Processes Manual*.

**DISCUSSION:** In accordance with NNSA SD 251.1B, *Directives Management*, all policies, and directives (to include BOPs) must be reviewed and recertified for relevancy every 3 years. The Office of Primary Interest and the Office of Defense Programs (NA-10) reviewed BOP 452.3 in January 2022 and determined that the information and requirements outlined in it are being captured by R016, the *Annual Assessment Reporting Process*, in accordance with SD 452.3-1A, *Defense Programs Business Process System*, signed February 25, 2016. NA-10 and the Office of Policy and Strategic Planning recommend cancelling BOP 452.3 as it is a duplicative reporting process.

Cancelling BOP 452.3 does not increase risk or violate any established laws or regulatory requirements. Cancelling this BOP eliminates duplicity and confusion in executing the Annual Assessment Reporting Process, and better aligns with NNSA's Program and Policy Management practices to produce efficient, accurate, and timely requirements publications.

BOP 452.3 was circulated throughout the Nuclear Security Enterprise for review and NNSA elements concurred with its proposed cancellation.

**SENSITIVITIES:** None.

**POLICY IMPACT:** None.

**URGENCY:** None.

**RECOMMENDATION:** Approve cancelling BOP 452.3, *Business and Operating Policy for the Conduct of the Annual Assessment of the National Nuclear Stockpile*.

APPROVE: JH DISAPPROVE: \_\_\_\_ NEEDS DISCUSSION: \_\_\_\_ DATE: 5/6/22