

NONCONFORMING MATERIAL REPORT FORM

Note: Enter "N/A" into unused fields.

To:					
CC:	wqa@nnsa.doe.gov ; na-122workflow@nnsa.doe.gov ; dl-na-125nmr@nnsa.doe.gov ;				
From:					
Date:		NMR #:		Revision #	
<input type="checkbox"/> Draft <input type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Released as Closed					

Check one of the following:

<input type="checkbox"/> Receiving PA-identified issue
<input type="checkbox"/> Shipping PA-identified issue

Fill in as much of the following information as possible (fields will expand as necessary) to identify the impacted product.

Date of ID:			
Part Number:			
Nomenclature:			
Manufacturer Code:		Date Code:	
Serial Number:			
Lot Number:		Quantity:	
Other:			
Specifications or criteria used to determine the discrepant condition:			
Description of the discrepant conditions:			
Pertinent circumstances of discovery:			
Production impact and priority level and description:			

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Material disposition:

(If applicable list EA number and summary here):

Discrepant category: Check all that apply:

- ☐ 1. **Records Examination:** Any accompanying quality records with missing or incorrect entries (e.g., incorrect record of assembly (ROA), wrong part number or serial/lot number, or incorrect testing data)
- ☐ 2. **Part Marking:** Manufacturing identification does not comply with specification requirements (e.g., wrong suffix on part/package)
- ☐ 3. **Surface Condition and Foreign Material:** Physical damage or contamination not allowed per specification requirements (e.g., dents/scratches in critical sealing surfaces, coatings outside of allowed boundaries, surface discoloration)
- ☐ 4. **Assembly:** Part does not assemble, has incorrect components installed, incorrect material or process used, missing components or mispackaged for shipment (e.g., missing washer, wrong suffix of component, missing packaging material, packaged upside down)
- ☐ 5. **Functional:** The part/assembly fails to mechanically operate as intended or incorrect mechanical test performed (e.g., rotating part does not rotate, leak test not performed)
- ☐ 6. **Dimensional:** Part does not meet dimensional drawing requirements (e.g., radius too small, stem height wrong)
- ☐ 7. **Electrical:** Failure to meet electrical tests (e.g., resistance test failed)
- ☐ 8. **Other:** Describe the nonconformance that does not fit the other categories:

Check the highest grade that applies (Grade can be determined any time up to the point of the NMR being closed):

- ☐ **Grade 1** – Failure to meet product definition requirement(s) and cannot be utilized for its intended use. A corrective action response is required to prevent the recurrence of this nonconformance.
- ☐ **Grade 2** – Failure to meet product definition requirement(s), but material can be used for its intended use. Corrective action response is required, to prevent the recurrence of this nonconformance, at the discretion of the responsible Field Office.
- ☐ **Grade 3** – Product definition requirements are met, but there are issues with other quality requirements that can be corrected without impact to product (for example, shipping documents are incorrect). Corrective action response is required, to prevent the recurrence of this nonconformance, at the discretion of the responsible Field Office. Note: The Grade 3 NMRs are documented for record purposes only and product segregation is not necessary.

Remarks:

Signature: (Click to enter Digital Signature; alternately, form may be printed and signed)